

THE LIBRARY BOARD
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

SUMMARY OF BOARD MINUTES
Library Board Meeting of November 17, 2008
Meeting Room 2M.020 (Floor 2M)

- I. Call to Order/Quorum** Valerie Jean Mayo, Chair
Valerie Jean Mayo, chair, called the meeting to order and announced that there was a quorum present.
- II. Approval of Agenda** The Board
It was moved and seconded to accept the agenda. The motion was passed unanimously.
- III. Welcome to Visitors and Staff** Valerie Jean Mayo
Ms. Mayo welcomed Alan Bernstein, Virginia Library Association (VLA) representative; Peter Broadbent, Virginia Genealogical Society (VGS) past president; Alison Paige Landry, Senior Assistant Attorney General; and Peter B. Schwartz, Library of Virginia Foundation president.
- IV. Announcements**
There were no announcements.
- V. Public Comment**
There was no public comment.
- VI. Consent Agenda** The Board
- *Approval of the Library Board Minutes of June 16, 2008, and September 22, 2008. The Consent Agenda consisting of the minutes of the Library Board meeting on June 16, 2008, and the meeting on September 22, 2008, were approved as submitted.*
- VII. Information Items**
- A. Reports from Other Organizations**
Peter E. Broadbent, Jr., VGS past president, gave a brief update on behalf of the genealogical community. The VGS Fall conference was a success. The VGS will hold its spring conference in April at the Library of Virginia. The Friends of the State Archives held its annual Slatten Lecture at the Library in October 2008.
- B. Committee/Division Reports**
- **Archival, Collections, and Records Management Services Committee** Henry Wiencek

In the absence of Henry Wiencek, committee chair, Stephen E. Story reported on the Digitizing and Digital Projects Policy Statement which will be presented to the Board for consideration at the January meeting. The document summarizes the Library's approach to handling the digitization of information for public access.

The committee asked the Board to adopt the proposed Archival Audio and Moving Image Collection Guidelines as an addition to the Library's Collection Development Policy approved by the Board at an earlier date. The motion was seconded and passed unanimously.

● **Education, Outreach, and Research Services Committee** **George E. Lovelace**
George E. Lovelace, committee chair, reported on the 2009 exhibitions of African-American Trailblazers and the Virginia Women in History programs. He mentioned this will be the fifth year for the Virginia Women in History exhibit celebrating nine honorees. He spoke of a new training program for public librarians to help them understand and better use the online Legislative Information System (LIS).

● **Legislative and Finance Committee** **Ronald S. Kozlowski**
Ronald S. Kozlowski, committee chair, reviewed with the Board the FY 2009 Adjusted General Fund Budget and the Board discussed legislative strategies for the 2009 General Assembly Session. Ann N. Harris, director, Finance and Administrative Services Division, reviewed the Library's Statement of Financial Condition as of October 31, 2008.

Sandra G. Treadway, Librarian of Virginia, explained it will be difficult to make plans until the Governor announces his budget on December 17, 2008. There was general discussion about the upcoming Legislative Reception scheduled for January and about the ramifications of receiving more budget cuts.

● **Public Library Development Committee** **Clifton A. Woodrum III**
Clifton A. Woodrum III, committee chair, reported on the state-aid program which included an update on Nottoway County. He called on Elizabeth M. Lewis director, Library Development and Networking Division, to report on the status of LSTA (Library Services and Technology Act), the federal aid program. Lewis also reported that the committee reviewed the edited copy of the Public Library Standards, presented a preliminary staff recommendation for a recognition program, and reported on the VLA conference in October. Mr. Woodrum reported on an online opportunity for hardware grants from the Gates Foundation and a possible online opportunity Broadband grant program also from the Gates Foundation

● **The Library of Virginia Foundation** **Marc Leepson**
Peter S. Swartz, president, Library of Virginia Foundation, reported on the excellent sponsorship and response to the Literary Awards Celebration. Membership renewal letters will be mailed in November. The Foundation received a \$25,000 grant to be used in connection with the Learning Lab. Grant requests totaling \$60,000 have been

submitted for funds to underwrite the Poe exhibit. The Library will partner with the State Fair to host the annual legislative reception.

C. Report of the Chair and Executive Committee

Valerie Jean Mayo

Ms. Mayo commended the Library on a very successful Literary Awards event. She announced that the Joint Strategic Committee consisting of both boards would meet after lunch. On behalf of the executive committee she moved for the acceptance of the three members who were submitted for the nominating committee—Mary G. Haviland, Valerie Jean Mayo, and Carole M. Weinstein. The motion was passed unanimously. In closing she acknowledged and thanked Alan Bernstein, director of Heritage Public Library, for his attendance for years and his reporting on the Library Board meetings for the VLA Newsletter. He will be retiring in January.

D. Report of the Librarian of Virginia

Sandra G. Treadway

Dr. Treadway reported that there was little the Library could do until the Governor's budget was announced December 17. The staff have been having department meetings to strategize what to do if we receive another budgetary cut. She indicated the Board will be advised as soon as we know where the cuts will be made.

VIII. Old or New Business

There was no old or new business.

IX. Action Items

- **Approval of the Executive Committee Recommendations for the Nominating Committee**

The Board voted in favor of this item during the Report of the Chair and Executive Report.

X. Adjournment

Valerie Jean Mayo

There being no further business, it was the consensus of the Board to adjourn the meeting.

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**Full Board Minutes will be posted within three working days
following acceptance at the Library Board Meeting on Friday, January 30, 2009**